



Pymble Public School Parents & Citizens Association Meeting Minutes

Wednesday 8th November 2023

Meeting commences 7.00 pm in the school staff room and simultaneously via Zoom

ATTENDEES PPS Staffroom

Members: Sally Davie, Robert Yue, Caroline Boa, Penny Lannen, Meredith Hobbs, Cath Powell, Gayle King, Alicia Ferrier, Dee Visione, Neda Yousefian, Mandy Crowley, Fash Nejad, Jennifer Graham and Bruno Diodati

Guests: Amy Olson

ATTENDEES VIA ZOOM

Members: Plum Stone, Heidi de Haas, Jes Stone-Herbert, Keri Garyns, Lena McMahon, June Banerjee, Sarah Cable, Jade Wang, Rowena Chan

a) WELCOME

Sally opened the meeting at 7:07pm.

b) APOLOGIES - Libby Gauld, Lauren Dooley

c) CONFLICT OF INTEREST - Nil

d) MINUTES OF PREVIOUS MEETING

Sally Davie moved that the previous meeting minutes; 9th August 2023 be accepted as a true & fair record. Seconded by Penny; motion passed.

e) MEMBERSHIP

1. We have had New membership; Plum Stone, Meredith Hobbs, Neda Yousefian, June Banerjee and Lauren Dooley.
2. Payment of membership fees; 2024 Membership fees due now. Thank you to those who have paid already.

f) BUSINESS ARISING FROM THE PREVIOUS MEETING MINUTES



Do any members wish to raise any matter from the minutes? Nil

g) CORRESPONDENCE

IN: Nil

OUT: Notification had been received about changes to Development on Bannockburn Road Council advised of some changes to the DA where trucks and vehicle access can also occur from Bannockburn road. Current access is only via Bobbin Head Road. A letter opposing this change has been written and sent to council.

h) COMMITTEE REPORTS

President's Report - Sally Davie

Thank you to everyone for joining us for our final P&C meeting of 2023, prior to the AGM which will follow immediately.

It has been another great year at PPS and I will outline all of our achievements in my report in the AGM. A huge amount of effort has gone into the meetings for this evening, thank you to everyone who is nominating themselves for a role or to be part of a sub-committee.

It takes the work of many for our P&C to be successful. Thank you to our Principal, Bruno Diodati and Deputy Principal, Mrs Jennifer Graham for their dedication & care to create a fabulous School for over 400 families.

Sally Davie

President, PPS P&C Association

Principal's Report - Bruno Diodati

K-2 Playground Update

The new K-2 playground project has progressed significantly. Assets Management Unit have appointed a project manager and will shortly invite a single contractor (as a single tender invite) to tender for the project. Moduplay provided the school with a quote for this project early last year and will be invited to tender for this work shortly.

This is an exciting development and should see the project much closer to completion.

Cricket Nets Upgrade update

Assets Management Unit is currently looking at our school funded project proposal for an upgrade to the existing school cricket nets. I'd like to thank Fash for his work earlier this year is organising a preliminary quote for this work. Hopefully, I here back from AMU before the end of this term on what the next steps will be in order to progress the installation of this new facility.

Kindergarten Orientation

Last Tuesday and today the school has held its Kindergarten Orientation sessions for our 2024 kindergarten cohort. Last week we had an information session for parents while their



children participated in fun activities in classrooms. I'd like to thank the P&C members, Sally, Penny, Gail, Caroline and Lauren who gave up their time to attend the parent session to talk about P&C, our wonderful school community and the second-hand uniform shop.

Colour Fun Run

Back in week one of this term, while I was still on leave, the P&C and the school held the Colour Fun Run. From all accounts it was a huge success and the children had a fantastic time. This event required a lot of organisation and I'd like to thank Dee Visione and the fund raising committee for all their hard work in managing the school's Colour Fun Run. I'd also like to thank Mrs King and Mrs Graham for their hard work in assisting to plan this activity.

Bruno Diodati
School Principal

Treasurer's Report - Glenn Gao

The yearly report was presented at the AGM, which followed this meeting.

SUB COMMITTEE REPORTS

EVENTS & FUNDRAISING MANAGEMENT - Danielle Visione

Our 2023 events calendar was fine tuned with input from various members of the school community to ensure we are inclusive and reaching all our PPS families. This saw a range of community-focused events, fun days for the children, along with opportunities for fundraising. We tried to streamline these opportunities to maximise our volunteer contributions and ensure parents are not overloaded at busy times of the year. Term 3 was busy with the delay of the Colour Run and the addition of the Referendum but we have intentionally kept term 4 limited in P&C coordinated events (other than End of Year Drinks) that we are very happy to see back.

Event 1: Welcome to PPS Family Picnic (Community Engagement)

Location: Robert Pymble Park
Sunday 5 th March, 2.30pm - 5pm
Promotion: WhatsApp, Facebook, Newsletter

This was a fun afternoon planned to encourage new and current PPS families to mingle and meet. First time we have done this in 3 years. We chose to do this off site with BYO picnic style to reduce the need for volunteers to supervise the playground or BBQ. There were outdoor games for both adults and kids to enjoy and people met up with others in their class / grade to picnic together. There was also a drive-by from the local ice cream van & some sunshine! The event was well received, especially by our new kindy families.

Event 2: State Election Day Fundraiser \$6,790 (P&C) + \$3,000 (Band)

Location: Pymble Public School



Saturday 25 th March 2023, 8am – 2pm

Promotion: Newsletter, WhatsApp, Facebook, Mail Chimp & Sign-up Genius

Volunteers required: 25 approx.

The P&C ran various food stalls including a BBQ, dumplings and sushi. The whole school community really got behind the event by baking, helping on the day, buying goods or dropping off delicious handmade dumplings to sell. The cake stall proceeds were allocated to the Band directly with another \$3000 turnover. Year 6 ran an Easter goodies stall, with proceeds of roughly \$900 going towards the yr6 ski trip. The volunteers came together in true community spirit and there was a calm and fun vibe among customers and the school community who were involved.

Event 3: Mother's Day Stall (\$1,000 profit):

Location: Pymble Public School

Date: Wednesday 10 th May 2023

Promotion: Newsletter, WhatsApp, Facebook, Flyer for classrooms & Sign-up Genius

Volunteers Required: 10

600 Gifts were been purchased (with 4 great gift options for children to choose from), ready for the children to shop for their mums.

Event 4: Mother's Day Breakfast (\$726 profit):

Location: Pymble Public School

Date: Friday 12 th May 2023, 7am-8.45am

Promotion: Newsletter, WhatsApp, Facebook, Mail Chimp, Tickets sold on website & Sign-up Genius

There was a great turn out of over 550 mums, grandparents, carers and children, with new parents networking and old friends catching up over a barista coffee and pastry. We were lucky to have a beautiful sunny day to make the morning even more enjoyable. The food ran a bit low towards the end of the event so will be reviewing the format and tweaking it accordingly for next year. The hot chocolate station & two baristas helped manage the flow of adults and children.

Thank you also to Jennifer Graham who stepped in with formalities on the day and coordinating with me in the lead up to the event in Bruno's absence. Also, to our wonderful helpers on the day (especially the dads) who made the morning even more special.

Event 5: "P" Themed Trivia Night (\$5,030 profit)

Location: North Turrumurra Bowling Club

Date: Saturday 5 th August from 6:30pm

Promotion: Newsletter, WhatsApp, Facebook, Mail Chimp, Tickets sold on website

Volunteers Required: 6

WOW! What a fun, fabulous Trivia Night at the Turrumurra Bowling Club! We had a great turn out with 100 people attending and 9 teams all dressed in their "P" themed



costumes. A massive thank you to all our generous sponsors who supported the P&C with their generous donations of items for our raffle and prizes and to the volunteers who reached out to these companies to make it possible.

Event 6: Father's Day BBO Breakfast (\$2,460 profit):

Location: Pymble Public School

Date: Friday 1 st September from 7am

Promotion: Newsletter, WhatsApp, Facebook, Tickets sold on website

Volunteers Required: 10

Our much-loved Father's Day breakfast had a great turn-out and so many happy children and fathers, grandfathers and carers enjoying the morning together.

A huge thank you to all the amazing volunteers who helped make our Father's Day breakfast so special and to the businesses who donated towards our raffle: Exclusive Meats, Pymble Pharmacy, Bunnings Pymble, Flower Power, BCF and Clover Image Photography.

Woolworths donated all the bread for the day, helping us to generate a small profit.

Event 7: School Colour Run (\$10,570 profit):

Location: Bannockburn Oval

Date: Wednesday 11 th October

Promotion: Newsletter, Posters, Flyers, Assembly Speech, WhatsApp, Facebook, School Fun Run Website

Volunteers Required: 10

We had the sunshine out and the perfect conditions for an active, wet and colourful afternoon. The fun started at school when Mrs King held a special assembly under the netball court at lunch time announcing winners of our competitions. With over \$15,000 raised, 2 teachers were slimed!

Once down at the oval, the children were divided by grade and ran laps around the course, getting wet and very colourful whilst enjoying fun tunes blasting out of the speakers and working their way around 3 large inflatable arches.

Funds raised will go towards the P&C latest project, a new bigger all-weather play area replacing the cricket nets with retractable nets so all our kids can enjoy them during school and at POOSH.

To make all of these events successful, it takes many hours of planning, selling raffle tickets, prize gathering, cooking, setting up, donating poppers, packing away, shopping, wrapping, delivering, waking up early and staying back late.....every little bit counts and we couldn't make these events possible without the help of our very special school community of families & teachers.

Sally Davie has supported me and the team on every event both in the lead up and on the day/night and her calm reassuring words have kept the wheels turning in crisis times and when things are cruising along.

We have a great Events Team who have my back and helped both behind the scenes and on the day to make each event a success, including Libby Gauld, Sarah Cable, Nikki Zdon,



Tori Peacock and Sylvia Baker.

Thank you all for making this year fun and supporting our school.

**Danielle Visione
Events & Fundraising**

GROUNDS/FACILITIES - Fash Nejad

I would like to start by thanking Ian Burke, who is our school groundsman and the amazing work he has done in 2023.

Ian has been instrumental in maintaining the grounds to very high standard. He has been a great trainer for me and bringing me up to speed in a short time span.

On behalf of the P&C, we want to say a big 'Thank You' for all your support and look forward to working towards a successful 2024.

Achievements in 2023:

Obtaining installation dates from project manager (AMU) to install new equipment on top playground (2022 project) and Solar Panel & Inverter Installation (2022 project).

Working Bee's

- Aim to achieve 2 to 3 Working Bee sessions per year.

Beehive Initiative & council funding of this project

- Scope of works including maintenance requirements from school / council
- Prepare presentation for local council fund levy application
- Obtain handy-man quote for fencing / installation

Cricket Facility

- Visit and take photos of Roseville Public School cricket facility
- Planning, measuring and drafting design
- Obtaining builder quotes for budgetary purposes
- Draft an outline of scope or works / requirements
- Assist Principal for submission to AMU
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INSTRUMENTAL PROGRAMME (Band) - Cath Powell

PARENT LIAISON

K-2/Y3-6 - Alicia Ferrier (K-2), Heidi De Haas (YR3-6)

EALD - Rowena Chan and Kaye Zhang



Parent Liaisons automated things this year and moved away from Emails and focus on passing information through the year and class whatsapp groups. At the beginning of the year QR codes were made for the Year Groups to make it easier to join the group. The class parents found communications though only the whatsapp group alot easier.

Thanks to the class parents who volunteered for 2023, there was good engagement and all notes that went out were circulated within the year group and class chats.. It was great to see some dad's volunteering. Thank you to Amy's family for volunteering their house to host the annual Kindy Tea's and Tissues event. We also had the Easter Bunny visit and deliver eggs to the K-2 students. Thank you to the parents who volunteered for this event. Year 3-6 students had the Interrelate sessions which gained great feedback. Something to note for when this is run again, is have it translated and communicated within the EALD community.

The invitations for the End of Year drinks have gone out via Myalla and been circulated within the class/year group chats. Thank you to our hosts who have volunteered to host these events.

The chinese community were very engaged with the election day dumpling stand, this has been their favourite event this year and excited for the next chance to make dumplings. Still need to find ways to communicate to the Chinese community for the fundraising helps the school as this is different to how things are done in China.

PROMOTIONS MANAGEMENT - Claire Walesby

UNIFORMS (ALINTA LIAISON)/2ND HAND UNIFORM SHOP - Angela Choi, Gayle King and Keri Garnys

We said goodbye to Lisa Ashton after 5 years of service.

Term 1 openings were a great success, generating \$6528 in revenue, with Election Day bringing in \$2233 alone. An increase in dedicated and casual volunteers facilitated an increase in opening times and on-demand sales.

The addition of a winter (term 2) Ice block for Uniform Drive smoothed the uniform donations providing more stock during the winter period.

In the past year, our Second-Hand Uniform Shop generated \$12,281 in recorded revenue.

The increase in revenue is due to several factors, including:

- Increased demand with rising cost of living
- Recruitment of more volunteers –11 volunteers were involved with the uniform shop from Oct 2022 verses 1-2 in previous years.
- Increased convenience – a move back to pre-COVID operations with a drop-in service and Election Day presence increased purchase opportunities.
- Low Alinta stock
- Competitive pricing – Remaining at 2020 pricing the second hand uniform shop is priced to compete well with Facebook & Alinta.

We are proud of the impact that our Second-Hand Uniform Shop has on our community. We



are committed to providing affordable uniforms to all students and reducing the environmental impact of clothing.

i) GENERAL BUSINESS

1) Grants:

(a) Infrastructure Grant

Sports Grants, what can it go to? Can we use it for the K-2 playground?

(b) National Science Week 2024

Application submitted this morning 8/11/2023. There is 20K available for science week. To be used for science based education. Can we bring the community in for the kids to show them what they are learning. We should find out in March if successful.

2) (a) Community Building Partnership (CBP) Grant - Cricket nets)
Submitted 27/10/2023

j) ANY OTHER BUSINESS

P&C Drinks 29/11/23 - Pymble Hotel 7pm - Email to follow

k) NEXT MEETING & AGM:

2024 Meetings:

Term 1 (Week 4) - 21/2

Term 2 (Week 4) - 22/5

Term 3 (Week 4) - 14/8

Term 4 (Week 5) - 13/11 (AGM)

l) MEETING CLOSED 8.18pm